

There are two preferred methods to submit the documents to SCDHHS:

Email: 8032558296@fax.scdhhs.gov OR Fax: (803) 255-8296 - Send a separate fax for each applicant/member.

Attn:		From:	
Initial Entry: <input type="checkbox"/> PACE <input type="checkbox"/> HASCI <input type="checkbox"/> ID/RD <input type="checkbox"/> CSW		Date of Transfer: ___/___/___ MM DY YYYY	
Transfer From: <input type="checkbox"/> PACE <input type="checkbox"/> HASCI <input type="checkbox"/> ID/RD <input type="checkbox"/> CSW <input type="checkbox"/> CC <input type="checkbox"/> MCC <input type="checkbox"/> CHPC <input type="checkbox"/> VENT <input type="checkbox"/> HIV		Transfer To: <input type="checkbox"/> PACE <input type="checkbox"/> HASCI <input type="checkbox"/> ID/RD <input type="checkbox"/> CSW <input type="checkbox"/> CC <input type="checkbox"/> MCC <input type="checkbox"/> CHPC <input type="checkbox"/> VENT <input type="checkbox"/> HIV	
Declination or Termination: <input type="checkbox"/> Pace <input type="checkbox"/> HASCI <input type="checkbox"/> ID/RD <input type="checkbox"/> CSW		Date: ___/___/___ MM DY YYYY	Reason:

Part I - Client Information (To Be Completed by DDSN/PACE)

Client Name (First, Middle, Last)		Birth Date (MM-DD-YY)	
Medicaid Number (10 digits)	Pay Category	Social Security Number	Sex
Client Address	City	State	ZIP
Location <input type="checkbox"/> Home <input type="checkbox"/> Hospital <input type="checkbox"/> CRCF <input type="checkbox"/> Nursing Facility/ICF	Client Phone Number		
Responsible Party	Responsible Party Phone Number		
Responsible Party Address	City	State	ZIP
CM/EI:	Provider Name:	Provider Number:	
Provider Address	City	State	ZIP
DHHS 1296-ER completed for SSI beneficiary? <input type="checkbox"/> Yes <input type="checkbox"/> No			
EC Signature		Today's Date	

Part II- Medicaid Eligibility Status

(To be completed by Medicaid Eligibility Worker for Initial Entries. Please check all boxes that apply.)

<input type="checkbox"/> Current Medicaid Beneficiary. <i>Look back completed.</i> <input type="checkbox"/> Income Trust <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not eligible for waiver services due to non-cooperation <input type="checkbox"/> Not eligible for waiver or other long-term care services due to a transfer <input type="checkbox"/> The above-named recipient has been determined to be financially eligible; except for level of care (LOC), but his/her case cannot be certified until the 30 consecutive days requirement is met. <input type="checkbox"/> Other: _____ Verified Medicaid Number _____ Payment Category _____ Application Date _____	
Medicaid Eligibility Worker Name	Date

Part III- Notification of Waiver Services

Level of Care: <input type="checkbox"/> NF/Intermediate <input type="checkbox"/> NF/Skilled <input type="checkbox"/> ICF/IID	Date Level of Care Determined: ___/___/___ MM DY YYYY
Enrollment Date: ___/___/___ MM DY YYYY	
Individual did not complete 30 consecutive days due to:	
Signature	Date