



Please provide the name of someone who knows about your child's condition (not a doctor or teacher).  
Examples: neighbor, grandparent, etc.

Name of Contact: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Relation to Child: \_\_\_\_\_

**SCHOOL/TRAINING INFORMATION**

Is the child currently attending school (or preschool)?  Yes  No If yes, please complete the following: Current Grade: \_\_\_\_\_ Primary Teacher's Name: \_\_\_\_\_

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

Is the child in a special education program?  Yes  No School Phone Number: \_\_\_\_\_

If yes, please list teacher's name: \_\_\_\_\_

At school, does the child receive:

- |                              |                             |                       |                        |       |
|------------------------------|-----------------------------|-----------------------|------------------------|-------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Occupational Therapy? | Therapist Name:        | _____ |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Speech Therapy?       | Therapist Name:        | _____ |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Physical Therapy?     | Therapist Name:        | _____ |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | ABA Therapy?          | Therapist Name:        | _____ |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Other Services?       | Service Provider Name: | _____ |

**If you have a copy of student's IEP, please include a copy with completed application.**

Does the child attend a day care or after school program?  Yes  No

Name of Program: \_\_\_\_\_ Type of Program: \_\_\_\_\_

Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Teacher/Program Provider: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Please provide a complete address for all medical and service providers so we may request medical educational and treatment records.** If you need additional space, use the “remarks” section or attach additional pages.

**MEDICAL TREATMENT: List ALL doctors seen in a clinic or doctor’s office in the last 15 months.**

1. Doctor’s Name: \_\_\_\_\_ Clinic Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Reason for Visit: \_\_\_\_\_

\_\_\_\_\_  
Date Last Seen: \_\_\_\_\_

2. Doctor’s Name: \_\_\_\_\_ Clinic Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Reason for Visit: \_\_\_\_\_

\_\_\_\_\_  
Date Last Seen: \_\_\_\_\_

3. Doctor’s Name: \_\_\_\_\_ Clinic Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Reason for Visit: \_\_\_\_\_

\_\_\_\_\_  
Date Last Seen: \_\_\_\_\_

List ALL **hospitals, emergency rooms, or urgent care facilities** the child has visited in the last **15 months**. List the name of facility only; we do not need individual names of doctors.

1. Facility Name: \_\_\_\_\_ INPATIENT    OUTPATIENT

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Reason for Visit: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

2. Facility Name: \_\_\_\_\_ INPATIENT    OUTPATIENT

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Reason for Visit: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

3. Facility Name: \_\_\_\_\_ INPATIENT    OUTPATIENT

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Reason for Visit: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

4. Facility Name: \_\_\_\_\_ INPATIENT    OUTPATIENT

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Reason for Visit: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

List ALL **THERAPY PROVIDERS (outside of school setting)** that the child has visited in the last **15 months**. In this section please list all **Occupational Therapy, Physical Therapy, Speech Therapy**, etc. *Please provide complete contact information for each provider. If services are coordinated through BabyNet, it is still necessary that you provide us with the contact information for each individual provider, as we are not always able to obtain records from BabyNet directly.*

1. Provider Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Type of Provider: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

2. Provider Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Type of Provider: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

3. Provider Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Type of Provider: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

4. Provider Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Type of Provider: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

5. Provider Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Type of Provider: \_\_\_\_\_

\_\_\_\_\_ Date Last Seen: \_\_\_\_\_

List any additional places where you have had tests or imaging (blood work, xrays, CTs, etc) performed in the last 15 months **if facility has not already been listed above.**

1. Facility Name: \_\_\_\_\_ Date Last Seen: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Test/Image: \_\_\_\_\_

\_\_\_\_\_

2. Facility Name: \_\_\_\_\_ Date Last Seen: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Test/Image: \_\_\_\_\_

\_\_\_\_\_

**REMARKS**

Use this space to provide additional information that may help make a decision on your disability claim.

**Please remember to sign and return the Authorization to Disclose Health Information form, Form 921.**

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SCDHHS provides free aids and services to people with disabilities, such as qualified sign language interpreters and written information in other formats (large print, braille, audio, accessible electronic formats, other formats). We provide free language services to people whose primary language is not English, such as qualified interpreters and information written in other languages. If you need these services, please contact the Americans with Disabilities Act (ADA)/Civil Rights Official by mail at: PO Box 8206, Columbia, SC 29202-8206, by phone at: 1-888-549-0820 (TTY: 1-888-842-3620), or by email at: [civilrights@scdhhs.gov](mailto:civilrights@scdhhs.gov).

If you believe SCDHHS has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with the Civil Rights Official using the contact information provided above. You can file a grievance in person, by mail, or via email. If you need help filing a grievance, we are available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf> or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue, SW, Room 509F, HHH Building, Washington, D.C. 20201 or by phone at: 800-368- 1019, 800-537-7697 (TDD). Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>

